

# Bulletin Supplement

## 2013-2015



Last revision date – June 12, 2014

*Note: Recent updates are indicated in red*

# Bulletin Supplement 2013-2015

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## Table of Contents:

### School of Business and Adult and Continuing Education

*Department of Business and Information should be Department of Business and Information Systems*

### School of Education and Social Sciences

**Remove:** Description of Courses .....195

## Pg. 11:

Add the following after *Recommended core curriculum for entrance to the undergraduate program* (unit = 1 year):

## Pg. 16: Academic Scholarship Program

**Replace the following sentence** “All scholarship recipients must successfully pass a minimum of 15 hours per semester and maintain required scholarship grade point average, in order to continue receiving their scholarship.” with “**Scholarship recipients must earn at Oakwood University a minimum of 30 credit hours during each academic year and maintain required scholarship grade point average in order to continue receiving the scholarship.**”

## Pg. 16: Replace the narrative for “Admission of Transfer Students/Credits” with the following:

Students wishing to transfer to Oakwood University from another college or university must follow the same application procedure as other new students (see Admission Categories—Regular and Conditional). Most or all of the credits earned by a transfer student at a regionally accredited institution will be accepted at Oakwood University if they meet the requirements described in the following paragraph. **Oakwood University reserves the right to evaluate and accept or deny credits from non-regionally accredited institutions.**

Transfer students must submit an official transcript from each college or university attended. A high school transcript must also be submitted. A maximum of 64 semester hours will be accepted from a **community** college. A student seeking to transfer work from another **institution** will be given credit only for work completed with grades of C- or above, and only grades of C or higher are accepted in a student’s major or minor field. **All transfer credits will be evaluated by faculty in the related discipline for transfer equivalency before they are applied to the major, minor, general education, or electives.**

The ACT or SAT requirement will be waived if the applicant has completed one quarter or semester each of college-level English and mathematics with a grade of C (2.00) or above. Otherwise, the ACT must be taken before the student is allowed to register.

**Pg. 19:**

**Add the following under Financial Clearance Policy**

A payment plan servicing fee will be charged to the student account by the close of financial clearance if the balance is not paid in full or covered by approved financial aid, scholarship or other funds. This fee does not apply to students who self-enrolled in an approved payment plan.

Payment Plan Assessment Fee:

Tuition Management Service (TMS)	\$47.00
Oakwood University (OU) and Sallie Mae	\$55.00

**Pg. 19:**

**Add the following section after Financial Clearance**

**Policy: Outstanding Balance Policy**

If you leave Oakwood University and have a remaining balance, accounts not paid in full within sixty (60) days after the end of each semester will be turned over to a collection agency. (Currently, agencies servicing Oakwood are: Williams & Fudge and National Credit Management). If you have a balance and are not returning, make payment arrangements with the Office of Financial Resolution before the sixty days expire to alleviate collection procedures.

If your name has been submitted to a collection agency, you may have up to thirty (30) days to dispute the charges or pay Oakwood University before the final assignment is made.

It is to your advantage to pay your entire balance at the each of each semester. Review your account periodically online to make sure all expected resources/payments have been receipted to your student account. You will be liable for any outstanding debt whether or not you indicate you did not receive a statement.

No transcripts will be released if you have an outstanding balance.

**Pg. 23:**

**Add the following under Religion & Theology**

RG 203	Foundations in Biblical Spirituality.....	\$75.00
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**Pg. 29:**

**Add the following after the Reinstatement section:**

**Incarceration:** Students that are incarcerated are limited in the amount of federal student aid funds they can receive. Students incarcerated in federal or state institutions are not eligible for the Federal Pell Grant or federal student loans. Students incarcerated in institutions other than federal or state institutions may be eligible for limited federal student aid. Please contact the Office of Financial Aid for the most recent information on federal guidelines. Any student receiving federal financial aid who is incarcerated during a period of enrollment **must** notify the Office of Financial Aid.

**Drug Convictions:** The Financial Aid Office may be required to suspend federal student aid for students convicted under federal or state law for possession of or sale of illegal drugs (not including alcohol or tobacco). If you have a past conviction, you are not automatically ineligible for federal student aid. In order to determine your eligibility, complete and submit the FAFSA application and the U.S. Department of Education will mail you a worksheet to help determine if your conviction affects your eligibility for aid. Please contact the OU Office of Financial Aid if you need further assistance.

Pg. 41:

**Revise the following under Study Load**

<b>Classification</b>	<b>Cum. GPA</b>	<b>Maximum Load</b>
Freshmen, sophomores and juniors	2.00	17 hours
Seniors	2.00	18 hours
Seniors	3.00	20 hours

Pg. 44:

**Change the title from** Withdrawal From University **to** **Withdrawal from the University.**

**Change the following paragraph to read:**

Students who choose to discontinue a course of study, must complete a **Withdrawal** form at least one week before final examinations begin. The form may be secured from the **Registrar's Office.** (See Refund and Repayment Policy in the Financial Aid section of the bulletin).

Pg. 52:

**Add the following under Other Academic Information:**

**Prerequisites**

A course with prerequisite(s) may not be taken until all prerequisites are met. Prerequisites include, but are not limited to:

- Class standing: indicates that a certain number of credit hours must have been successfully completed (see Classification of Students)
- Course titles: indicate which course(s) must have been completed with passing grade(s) (see Degree Requirements)

Pg. 61:

- Correction of course number under African-American Culture should be **EN 221** and not EN 211
- Revision of information under Humanities and Fine Arts:
  - Foreign language requirement must be met. Two semesters of the same language is required for all B.A. degrees unless a foreign language minor is chosen. Some majors in other degree programs may require a foreign language.

Pg. 170:

- **Replace PY 421 Counseling Skills with PY 423 Counseling Theories**

**Pg. 179:**

- **Replace** course description for PY 421 with the following:

**PY 423 Counseling Theories**

**3 hours**

This course involves a study of the major counseling theories. Prerequisite: PY 101

**Pgs. 181, 208, and 290**

**Social Work**

Helen Fischle, Interim Chair

**Pg. 188:**

**Add the following under General Education Requirements:**

Social and Behavioral Sciences:

History: HI 103 ..... 3 hours

**Add the following under Additional State Requirements:**

Social Studies Electives (must include HI 104)..... 9 hours

**Pg. 195**

ED 250 Fundamentals of Christian Education (**W**) **Replace** the prerequisite for ED 250 with the following:

Prerequisites: OU 101, EN 111, EN 112, and sophomore standing.

**Pg. 222: Replace the description of Dietetic Internship with the following:**

The Dietetic Internship Program at Oakwood University is a post-baccalaureate certificate program accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (AND); 120 S. Riverside Plaza, Suite 2000, Chicago, IL 60606-6995. Interns receive 1200 hours of supervised practice by registered dietitian preceptors in clinical nutrition, food systems management, and community nutrition with a concentration in medical nutrition therapy. Upon successful completion of the dietetic internship program, the interns receive a certificate. This qualifies them to take the professional registration examination given by the Commission on Dietetic Registration (CDR) which is the credentialing agency for the Academy of Nutrition and Dietetics (AND). Successful passage of this examination allows interns to become qualified professional registered dietitians.

**Pg. 245:**

- Correction of course number under Major Requirements should be **RG 390** and not RG 309

**Pg. 252: School of Religion**

Correct page number should be pg. 253

**Pg. 265:**

**RG 203 Foundations in Biblical Spirituality**

**3 hours**

An introductory course exploring a personal relationship with God and developing a meaningful Christian witness. Emphasis is given to a strong devotional life not only on the personal but also spirituality on corporate and social levels. Laboratory work is required.

**Pg. 291: Staff (additions/revisions)**

Lynda Bartholomew, B.A.	Director, Financial Aid (Interim)
vacant	Director, Center for Academic Success
Sylvia A. Germany, B.S.	Director, Human Resource Management
vacant	Director, Literature Evangelism Training Center
Regina Jacob, M.A.	Director, Freshman Studies, Advising and Retention
Tabia Revan, B.A.	Interim Residential Life Coordinator, West Oaks Apartments

**Faculty (additions):**

Assistant Professor: B. Kevin Anderson, Ph.D. – pg. 74  
Assistant Professor: Victoria Joiner Miller, Ed.D. – pg. 80  
Assistant Professor: Kem Roper, Ph.D. – pg. 98  
Assistant Professor: Kyle Mackey, M.S. – pg. 146  
Associate Professor: Havovi Patel, M.S. – pg. 233  
Professor: Joycelyn Peterson, Dr.PH. – pg. 242  
Assistant Professor: Mishael Williams, M.S. – Pg. 242

**Faculty (deletions):**

Rachel Williams-Smith, Ph.D. – pgs. 80 and 301  
Everett Roper, Ph.D. – pgs. 146 and 300  
Havovi Patel, M.S. – pg. 242

**Faculty (additions/omissions/revisions);**

**Pg. 293**

Anderson, B. Kevin, Ph.D. Assistant Professor of Chemistry  
B.S., Atlantic Union College, 2001; Ph.D., University of Iowa, 2009. At Oakwood since 2013.

**Pg. 296**

Greene, Alfonzo, Jr., Ph.D. Associate Professor of History  
B.A., Oakwood College, 1975; M.Div., Andrews University, 1979; M.A., Roosevelt University,  
1999; Ph.D., Loyola University-Chicago, 2009. At Oakwood since 2001.

**Pg. 298**

Mackey, Kyle, M.S. Assistant Professor of Computer Information Systems  
B.S., Oakwood College, 2001; M.S., Florida Institute of Technology, 2006. At Oakwood since  
2001.

Miller, Victoria Joiner, Ed.D. Assistant Professor of Communication  
B.A., Oakwood College, 1987; M.A., Regent University, 2002; Ed.D., Fielding Graduate University,  
2011. At Oakwood since 1989.

Osterman, Eurydice, D.M.A Professor of Music  
B.A., Andrews University, 1972; M.Mus., Andrews University, 1975; D.M.A., University of  
Alabama, 1988. At Oakwood since 1978-2009 and since 2012.

**Pg. 299**

Patel, Havovi, M.S. Associate Professor of Health and Physical Education  
M.B.B.S., University of Bombay (India), 1985; M.S., Alabama A&M University, 1993. At Oakwood  
since 1994.

Peterson, Joycelyn, Dr.PH Professor of Dietetics  
B.S., Oakwood College, 1976; M.P.H., Loma Linda University, 1981; Dr.PH., Loma Linda  
University, 2009. At Oakwood since 2013.

**Pg. 300**

Roper, Kem, Ph.D. Assistant Professor of English  
B.A., Oakwood College, 1995; M.A., The University of Alabama in Huntsville, 2002; Ph.D.,  
University of Louisville, 2012. At Oakwood since 2013.

**Pg. 301**

Williams, Joshua, M.A. Instructor of Spanish  
B.A., Oakwood College, 2004; M.A., University of Alabama-Tuscaloosa, 2007. At Oakwood since  
2007.

Williams, Mishael, M.S.

Assistant Professor of Allied Health

B.S., Medical University of South Carolina, 1995; M.S., Medical University of South Carolina,  
1995. At Oakwood since 2013.



**To be added to the end of the School of Arts and Sciences section:**

## **NON-DEPARTMENTAL DEGREES**

### **Bachelor of Arts in Interdisciplinary Studies**

#### **Purpose**

The interdisciplinary studies major provides an opportunity for students to pursue an area of interest that crosses disciplines and prepares them to meet the needs of new or undefined/emerging professions and to achieve personal educational goals.

#### **Student Learning Outcomes**

Students who complete the B.A. in Interdisciplinary Studies degree will be proficient in the following student learning outcomes:

1. Demonstrate the interrelatedness of their three fields of study.
2. Apply an interdisciplinary approach to address complex problems and/or new situations.
3. Compare and contrast the strengths and weaknesses of each discipline when applied to problem-solving/decision-making.
4. Express ideas and information effectively in a variety of formats, including oral and written, and through appropriate use of media.

#### **Major Requirements**

1. The general education requirements are the same as for other B.A. degrees.
2. Instead of a single major, three disciplines of 21 hours each are required. Each discipline must include at least 11 upper division hours and fulfill the requirements for a minor in the discipline, if offered. No more than two disciplines may be from the same department.
3. IN 410 Senior Seminar in Interdisciplinary Studies is required.

The advisor for the interdisciplinary studies major is Dr. Onesimus Otieno in the Department of Biological Sciences. Students who are interested in this major are advised to meet with Dr. Otieno as early as possible to plan their program of study.

#### **Course Description**

##### **IN 410 Senior Seminar in Interdisciplinary Studies**

**1 hour**

This course requires an interdisciplinary approach by integrating three areas of study in addressing contemporary issues. Students will select a contemporary topic of study and write a paper demonstrating the interrelatedness and unique contributions that each area of study brings to the topic. Special emphasis will be placed on the strengths and weaknesses of each discipline as part of an integrated approach to problem-solving/decision-making. The proposed research must be approved by the program advisor. Prerequisites: An Interdisciplinary Studies major and senior standing.

## Bachelor of Science in General Studies

### Purpose

Oakwood University developed its Bachelor of Science in General Studies program to meet the needs of traditional Oakwood students who want to complete their college education without declaring a specific major or minor. Students selecting this degree are encouraged to pursue further education that focuses on a specific discipline or career track.

### Student Learning Outcomes

Students who complete the B.S. in General Studies will be proficient in the following student learning outcomes:

1. Present content, whether verbally or in writing, in a coherent, organized fashion
2. Express ideas and information logically in various formats
3. Support ethical judgments with clear, cogent reasons
4. Describe specific areas of personal responsibility in society
5. Demonstrate competency in fundamental concepts, methods, and techniques used in various fields
6. Describe how at least one area of study applies to broader picture of human knowledge

### Degree Requirements

Candidates for the Bachelor of Science in General Studies must meet the degree requirements as stated in the Requirements for Baccalaureate Degrees section of this bulletin, with the following variations:

- 1. Quantitative requirement 3:** Only coursework with a C or better and not including courses fulfilling general education requirements shall be considered for meeting the requirements related to a major (at least 36 hours, including a minimum of 16 hours upper division courses). Coursework need not be discipline specific.
- 2. Qualitative requirement 2:** The coursework identified for Quantitative requirement 3 must have a minimum cumulative GPA of 2.25, with no grade below C (2.00). No grade below C- (1.70) for EN 111 and EN 112, and no grade below D (1.00) in other courses may apply toward the general education requirements.

Students who are interested in this degree must contact the Dean of the School of Arts and Sciences to be assigned an advisor as early as possible to plan their program of study.