



OAKWOOD UNIVERSITY

GOD FIRST!

Oakwood University places a high value on meeting the needs of our students while providing a positive academic experience. Any student who desires to express concern regarding instructional matters such as perceived unfairness, grading methodology, cheating, or some other misunderstanding, within or outside the classroom, is encouraged to follow the following process:

1. Confer with the instructor of the class.
2. If deemed necessary, confer with the instructor's department chair.
3. If the matter remains unresolved to the student's satisfaction, the matter can be elevated to the dean of the school.
4. If necessary, the student may request that the dean refers the matter to the provost or designee.
5. The provost or designee will review the matter to either make a final determination of the matter, or refer the matter to the Academic Appeals Committee for further review and recommendation.

In either case, the final decision is the responsibility of the provost or designee. The Academic Appeals Committee receives referrals directly from the provost or designee. Cases are referred to this committee if the provost or designee determines that more information is needed to make an equitable decision.

The process is as follows:

1. The provost or designee notifies the chair of the Academic Appeals Committee of the student's concern.
2. The aggrieved student submits a written report of the complaint to the chair of the Academic Appeals Committee.
3. A recommendation is made to the provost or designee.

Students or faculty members have the option to appear in person before the Academic Appeals Committee, bringing documentation to support their views. It should be understood that the purpose of the appeals process is to peaceably resolve issues that have not been resolved through other means. Therefore, the approach to problem resolution in the appeals process is through consensus, so far as is possible.