OAKWOOD LIVE! 2022
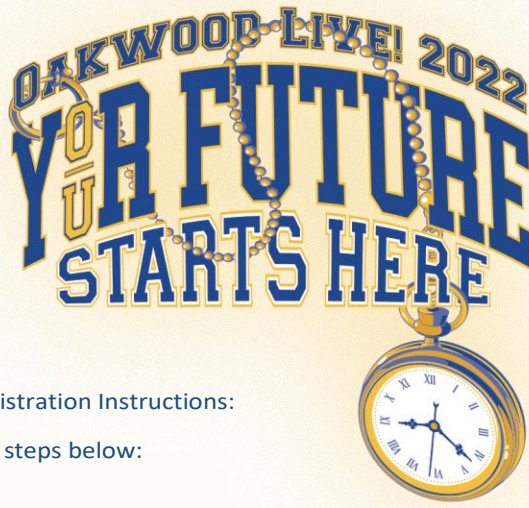
OCT. 5-8 2022 **YOUR FUTURE STARTS HERE** **HUNTSVILLE AL**

OU LIVE 2022 - Group Registration Instructions:

Please follow the detailed steps below:

1. The group coordinator or financially responsible party must **contact the Oakwood University Cashier's Office at 256.726.8429** and submit a payment for each student and chaperone attending OU LIVE 2022. **The cost is $100/per attendee.** This price includes hotel accommodations, transportation (as appropriate), meals, and all event programming.

2. Upon submitting payment, the group coordinator or financially responsible party should forward an email listing the registrants covered by the submitted payment – please distinguish students from chaperones. This email should be forwarded to: kjoseph@oakwood.edu and oakwoodlive@oakwood.edu. **Please include "OU LIVE Registration: in the subject line.**
   *If working with a particular enrollment specialist, copy them on this communication as well: (i.e., Lewis Jones, Director of Recruitment ljones@oakwood.edu, Chris Tulloch, Assistant Director of Recruitment ctulloch@oakwood.edu , Chichota Smith, Enrollment Specialist csmith@oakwood.edu, Enoc Balbuena, Enrollment Specialist ebalbuena@oakwood.edu, or Camille Kleidysz, Enrollment Specialist dkleidysz@oakwood.edu)

3. **Please ensure that each party in your group goes onto the portal to complete their individual registration form https://apply.oakwood.edu/register/OakwoodLive2022 .** It is critical that legal names are used as listed on a government issued document or identification (i.e., driver's license, birth certificate, passport, etc.). This will ensure that their OU Live registration is linked to their Oakwood University admissions application under the correct name and allows us to track relevant scholarship eligibility.

4. When completing the registration, it is also important that **each registrant indicate which organization/group they are attending with, and if the organization has paid on their behalf**. If the registrant answers "No", the form will require a payment submission. If the response is "Yes", you will not be prompted to pay. However, the registrant must be included on the institution's roster email of paid attendees to ensure the registration process is valid.

5. Once the registration form is submitted, each attendee will receive a confirmation to the email address provided. Please use the link in that email to submit an undergraduate admissions application for the Spring 2023 or Fall 2023 entry term. **PLEASE NOTE:** Dual-enrolled students must submit a new application if applying to attend as a freshman in the Spring 2023 or Fall 2023 semester. Be sure to upload a copy of the current transcript to the application, it is required for early acceptance.

Oakwood UNIVERSITY

GOD First!

Enrollment Services and Retention
7000 Adventist Boulevard, NW
Huntsville, Alabama 35896

WWW2.OAKWOOD.EDU/OULIVE | 256-726-7356 | FX. 256-726-7154